



Acadia St Landry Hospital
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Acadia St. Landry Hospital
Board of Commissioners Regular Meeting Minutes
June 27, 2024

The Board of Commissioners of the Acadia St. Landry Hospital Service District met on Thursday, June 27, 2024 at 5:15pm in the Acadia St. Landry Hospital Board Room at 810 South Broadway Street, Church Point, Louisiana.

CALL TO ORDER:

- The meeting was called to order by Chairman Lee Ward Bellard on June 27, 2024 at 5:15pm.

PRAYER AND PLEDGE OF ALLEGIANCE:

- The Prayer and the Pledge of Allegiance was led by L. Bellard.

ROLL CALL OF BOARD OF COMMISSIONERS MEMBERS:

- Board Members Present: Lee Ward Bellard, Rachel Broussard, Tony Cook and Benji Bellard
- Board Members Absent: Jeff Richard and Carrie Guidry MD

ALSO IN ATTENDANCE:

- **ASLH EMPLOYEES:** Michael J. LeJeune – CEO/Administrator, Tiffany Young, Courtney Elkins, Josh Faul and Garrett Higginbotham.
- **GENERAL PUBLIC:** Doug Wimberly, Jason LeBlanc, George Pourciau, Candy Leger, Melissa Stevens, Mike Williams MD and Willie Bergeron.

PUBLIC COMMENT:

- Candy Leger: Leger asked for updated progress on the new hospital to which ASLH CEO responded to her questions. Leger expressed her frustration that the hospital has not been built yet and that it will be significantly more to build now than it would have been if the initial project had not been stopped.
- Mike Williams MD: Dr. Williams questioned why the millage tax was being adjusted. LeJeune stated that the adjustment came from the state level. It was not a hospital decision to make any adjustments.
- Chairman L. Bellard confirmed with those in attendance that there was no one with additional public comment. Being none, the public comment section was closed.

APPROVAL OF CONSENSUS AGENDA:

- Chairman L. Bellard asked if any items on the consensus agenda needed to be removed for further discussion. With no items to be removed, L. Bellard asked for a motion to approve the consensus agenda which contained the following items:
 - a. Approval of May 2024 Meeting Minutes
 - b. Approval of June 2024 Medical Staff Minutes
 - c. Approval of June 2024 Medical Staff Credentials
- Motion by Broussard, second by Cook to approve all items on the consensus agenda. A vote was called, motion passed unanimously.

FINANCIAL REPORT:

- Jason LeBlanc, CPA with Lester, Miller & Wells, CPAs presented the financial reports and business office reports for the month of May 2024.
- Motion by Broussard, second by Cook to approve the May 2024 financial reports. A vote was called, motion passed unanimously.

ADOPTION OF ACADIA PARISH MILLAGE RATE

- LeJeune presented the documentation and read aloud the required documents for the adoption of the Acadia Parish Millage rate.
- Motion by Broussard, second by Cook to approve the adoption of the Acadia Parish millage rate. An individual voice vote was called. A vote of “Yes” was heard from Broussard, Cook, L. Bellard, and B. Bellard. There were no votes of “No” and absent was Richard and Guidry.

ASLH NEW CLINIC BANK ACCOUNT

- LeJeune stated that with the opening of the new clinic to take place in August, ASLH would need to open a new bank account for the funds generated through this clinic.
- Motion by Broussard, second by B. Bellard to approve the opening of a new bank account for the ASLH clinic that is opening in August. A vote was called, motion passed unanimously.

ASLH Lab Analyzer Agreement/Contract

- Josh Faul, Director of Ancillary Services, presented to the ASLH board information about our current lab analyzer. He stated that it is near the end of its useful life and a decision on moving forward would need to be made. He presented 3 quotes, all obtained through the ASLH GPO to the board.
- Mr. Pourciau asked to speak and agreed with Mr. Faul that keeping our lab analyzer current and updated with the latest technology was the right decision to make.
- Motion by Broussard, second by Cook to allow the CEO to enter into a contract agreement for the lease of a new laboratory analyzer. A vote was called, motion passed unanimously.

CEO REPORT:

- In the way of CEO report, LeJeune stated the following:
- What have posted for a few positions here at the hospital. One being a Business Office/Revenue Cycle Manager positions and the second being a physical therapist. Our current PT contract ends August 15th.
- We are well underway outfitting for Dr. Guidry's office. We are waiting on the installation of phones, and once that is installed, we will begin scheduling appointments for the still anticipated start date of August 15th. Positions for the clinic will be posted soon.
- Both myself and Garrett Higginbotham, our DON are taking place in the LHA Lean Six Sigma Course. This is a 6-month course where we are onsite in Baton Rouge 1 day of the month with homework assignments for the rest of the month. The primary aim of the Lean method is to reduce waste and to reduce variation for optimal quality control.
- I had the pleasure of meeting with St. Landry Parish Council members Mr. Jessie Bellard - Parish President, Mr. Timmy LeJeune District 11 Rep and Ms. Shawnee Milburn. We had a long discussion about the hospital and toured it. They are in full support of the hospitals decision to move forward.
- AC issues - it's HOT and the AC's are doing what they can to keep up. The AC that controls the former area where Dr. Williams was, is out. We have received two quotes so far.
- This past Tuesday we met with John Downes of Stroudwater and Steven Nosacka Trinity to do a final review of the 10-year projected growth analysis for the projected new hospital.
- We are in our inventory audit process. Auditors will be here Monday to spot check. All inventory is accounted for and we have no concerns.
- OPH did their yearly hospital walk through Tuesday and we are waiting on the report. I am not expecting any major issues.
- I will end this report like I have ended most every CEO report thus far. I have an open-door policy and I am willing to meet with anyone and answer whatever questions you have about the hospital.

ENTER EXECUTIVE SESSION

- Motion by Broussard, second by B. Bellard to enter into executive session. A vote was called, motion passed unanimously. Guests in the session were hospital attorney, Doug Wimberly, hospital CPA, Jason LeBlanc and ASLH Controller Tiffany Young.

EXIT EXECUTIVE SESSION

- Motion by Broussard, second by Cook to exit executive session. A vote was called, motion passed unanimously.

ACTION 1 - FAMILY MEDICINE PHYSICIAN CONTRACT

- Motion by Broussard, second by B. Bellard to allow the CEO to enter into an employment contract with Dr. Jacob Clement to begin providing family medicine services at Acadia St. Landry Hospital. A vote was called, motion passed unanimously.

ADJOURN:

- Chairman L. Bellard asked if there was any further discussion. Being none, he asked for a motion to adjourn.
- Motion by Broussard, second by Cook to adjourn the meeting. A vote was called, motion passed unanimously to adjourn.
- Meeting was adjourned at 6:31p.m.

/s/ Lee Ward Bellard

Lee Ward Bellard
Board of Commissioners Chairman
Acadia St. Landry Parish Hospital

/s/ Michael J. LeJeune

Michael J. LeJeune MBA, BSN-RN
CEO/Administrator
Acadia St. Landry Parish Hospital