



Acadia St Landry Hospital
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Acadia St. Landry Hospital
Board of Commissioners Regular Meeting Minutes
December 22, 2022

The Board of Commissioners of the Acadia St. Landry Hospital Service Districts No. 6 and 7 met on Thursday, December 22, 2022 at 6:00pm in the Acadia St. Landry Hospital Board Room at 810 South Broadway Street, Church Point, Louisiana.

CALL TO ORDER:

- The meeting was called to order by Chairman L. Bellard December 22, 2022 at 6:00p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

- The Prayer and Pledge of Allegiance was led by Chairman L. Bellard.

ROLL CALL OF BOARD OF COMMISSIONERS MEMBERS:

- Board Members Present: Benji Bellard, Jeff Richard, Lee Ward Bellard, Tony Cook, and Rachel Broussard
- Board Members Absent: Michael Williams, M.D.

ALSO IN ATTENDANCE:

- **ASLH EMPLOYEES:** Michael J. LeJeune – CEO/Administrator, Brian Lahaye - Controller Brenda Pourciau, Garrett Higginbotham, Joshua Faul, Dawn White, Dale Mills, Curtis Wyble and Annette T. Arnaud
- **GENERAL PUBLIC:** George Pourciau, Doug Wimberly, Jason LeBlanc and Claudette Olivier

PUBLIC COMMENT:

- There was no one in attendance that signed the public comment record.
- Chairman L. Bellard confirmed with those in attendance that there was no one with public comments. The public comment section was closed.

APPROVAL OF BOARD MINUTES:

- Motion by Broussard, second by Cook to approve minutes of the regular meeting held November 10, 2022. A vote was called, motion passed unanimously.

MEDICAL STAFF REPORT:

- Motion by Broussard, second by Cook to approve minutes of the December 14, 2022 medical staff meeting and accept the credentials of those listed below. A vote was called, motion passed unanimously.
 - New Appointments
Dr. Michael Novick – Radiology – V Rad
 - Reappointments
Dr. Paul Cayea – Radiology – V Rad Telaradiology
Dr. Steven Davis – Radiology – V Rad Telaradiology
 - No Longer of Staff
Dr. Ronald Menard – Correct Care

QA REPORT:

- Motion by Broussard, second by Cook to approve minutes of the December 13, 2022 QA meeting. A vote was called, motion passed unanimously.

FINANCIAL REPORT:

- Jason LeBlanc, CPA with Lester, Miller & Wells, CPAs presented the financial report for October 2022. LeBlanc stated that due to the year-end financial audit, the November financials were not yet completed but will be available to the board next week.
- Motion by Cook, second by Richard to approve the October 2022 financial report. A vote was called, motion passed unanimously.

APPROVAL FOR CREATION OF FORMAL DEPRECIATION POLICY

- LeJeune state that the hospital has no formal depreciation policy and some items costing as little as \$200 dollars are being depreciated. He stated there is no policy describing at what amount the hospital should depreciate a purchase. LeJeune stated that after speaking with ASLH controller, Brian LaHaye, (who was in attendance) that many hospitals set that limit at \$5000 or higher. LeJeune asked the board for a motion and vote to create a depreciation policy of \$5000 or higher.
- Motion by Cook, second by Richard to approve the controller creating a formal depreciation policy for all purchase of \$5000.00 or higher. A vote was called, motion passed unanimously.

APPROVAL OF ATTESTATION OF AUDIT COMPLINACE QUESTIONNAIRE

- LeJeune explained that it was not necessary to have a motion and vote on this but wanted the board to be award of the questionnaire and the answers that were going to be submitted. After review, and further clarification from CPA Jason Leblanc the board decided to vote to approve the signing of this document.
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- Motion by Broussard, second by Cook to approve the board signing of the attestation of audit questionnaire. A vote was called, motion passed unanimously.

CEO REPORT:

- LeJeune began the CEO report by thanking everyone for attending followed by the clinical updates. Total Swing Bed patient daily census was 4.2 for the month of November. Fleur De Lis had an Average Daily Census of 7.73 and wound clinic saw 68 patients. LeJeune stated that in the way of operations, a comprehensive contract review was taking place. He stated this is supposed to happen yearly but is unsure of when it was last performed. The review is to cancel and contract not being used and to avoid excessive spending. He followed by saying the financial team is working on finishing up the 2022 financial audit and has asked for an extension to be sure of the accuracy of submission. LeJeune ended the operations report by stated that beginning 2023 all directors and managers will be required to take leadership training with a focus on financial literacy and transparency.
- In current operations LeJeune stated they are still in negotiations with Humana and Vantage Medicare advantage plans. He also stated that he met with Barry Lann from Grace, Hebert, Curtis to work on a plan to move forward with the hospital. He said that Lann states the building prices for new medical construction have increased significantly in the past several months.
- Finally, LeJeune thanked the board members that participated, Jason LeBlanc and the Lester, Miller, Wells CPA Firm and Barrett Broussard and Waymon Hesser of HHS for making it possible for the staff to have a Christmas party. He stated that over 40 employees attended and due to the generosity of the aforementioned individuals, the party was held and no expense to the hospital or the employees.

ELECTION OF CHAIRMAN:

- Chairman L. Bellard asked the board members for nominations for Chairman. Rachel Broussard as well as Jeff Richard nominated Lee Ward Bellard. Mr. Bellard asked if anything had changed with allowing the chairman to vote. LeJeune stated that no changes were made and that due to Louisiana Revised Statute Title 46 Section 1054 – O the chairman may only vote in the event of a tie, to which Mr. Bellard stated, “Well then I decline.”
- There were no other nominations made from any member of the board. With no other nominations a motion could not be made.

EXECUTIVE SESSION:

- Motion by Broussard, second by B. Bellard to enter into executive session. A vote was called, motion passed unanimously.
- Attorney Doug Wimberly, CPA Jason LeBlanc and ASLH Controller Brian LaHaye were guest in Executive Session.

RETURN FROM EXECUTIVE SESSION:

- Motion by B. Bellard, second by Broussard to exit executive session and return to regular session. A vote was called, motion passed unanimously.

BOARD MEMBERS – RESOLUTION

- Motion by Broussard, second by Cook to adopt a resolution asking the police jury to approach the legislative branch to revise the Louisiana Revised Statute Title 46 Subsection 1054 Paragraph O to replace *“The additional commissioner herein provided for shall be appointed from the active medical staff serving the district”* with *“The additional commissioner herein provided for shall be a licensed physician or licensed healthcare professional within Acadia or St. Landry Parishes.”*
- Before calling for a vote, Chairman L. Bellard asked if anyone in attendance had any questions or needed any clarification on the motion. ASLH DON, Garrett Higginbotham asked if the 6th member could be any licensed healthcare provider such as an RN or if it had to be a mid-level provider. Chairman Bellard stated it could be a licensed healthcare provider within the parishes of Acadia and St. Landry.
- With no further questions, Chairman L. Bellard called for a vote and the motion was passed unanimously.

ADJOURN:

- Prior to calling for a motion to adjourn, Chairman apologized to those in attendance stated he forgot that the board meetings were held earlier in the month due to the Thanksgiving and Christmas holiday and that he had made the decision to keep the meeting on its regularly scheduled Thursday.
- Chairman L. Bellard asked if there was any further discussion. Being none, he asked for a motion to adjourn.
- Motion by Broussard, second by Cook to adjourn the meeting. A vote was called, motion passed unanimously to adjourn.
- Meeting was adjourned at 7:32 p.m.

/S/ Lee Ward Bellard

Lee Ward Bellard
Board of Commissioners Chairman
Acadia St. Landry Parish Hospital

/S/ Michael J. LeJeune

Michael J. LeJeune MBA, BSN-RN
CEO/Administrator
Acadia St. Landry Parish Hospital

Minutes prepared by: Michael J. LeJeune